



National Social Security Fund  
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## BID NOTICE UNDER OPEN DOMESTIC BIDDING

### PROVISION OF MAINTENANCE SERVICES OF RELATED CIVIL WORKS FOR ALL FUND PROPERTIES UNDER FRAMEWORK CONTRACT FOR A PERIOD OF TWO (02) YEARS.

1. The National Social Security Fund has allocated funds to be used for the provision of maintenance services of related civil works for all Fund properties under framework contract for a period of two (02) years).
2. The Entity invites sealed bids from eligible bidders for the provision of the above supplies.
3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, 2003 and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 8:00am to 5:00pm from Monday to Friday.
5. The Bidding documents in English may be purchased by interested bidders on the submission of a written application to the address below at 8(b) and upon payment of a non-refundable fee of **UGX 50,000**. The method of payment will be by Bank to National Social Security Fund Account Number **9030005950790** at **STANBIC BANK UGANDA LTD**. The bidders shall then submit a deposit slip to the NSSF Cashier on 14<sup>th</sup> Floor Southern Wing, Worker's House or email the receipt to [anasuru@nssfug.org](mailto:anasuru@nssfug.org) copy [procurement@nssfug.org](mailto:procurement@nssfug.org). The bidder shall be given an e-receipt on confirmation that funds have been transmitted into the specified account. The soft copy document will then be sent to the bidders or their representative (s) from NSSF Procurement and Disposal Unit at the address specified in 8(c) below.
6. **Three (03) hard copies** of the original bid must be delivered to the address below at 8(c) at or before **3:00 pm on 08.08.2025**. All bids must be accompanied by a bid security or bid bond of **UGX 5,000,000 valid until 10.03.2026**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **3:30 pm on 08.08.2025**.
7. There shall not be a pre – bid meeting.
8. (a) Documents may be inspected at: **NSSF Workers House, 13<sup>th</sup> Floor, Southern Wing, PDU Office.**  
(b) Documents will be issued from: **NSSF Workers House, 13<sup>th</sup> Floor, Southern Wing, PDU Office.**  
(c) Bids must be delivered to: **NSSF Workers House, 13<sup>th</sup> Floor, Southern Wing, PDU Office.**  
(d) Address of bid opening: **NSSF Workers House, 13<sup>th</sup> Floor-Southern Wing, PDU Board room.**
9. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
Published Bid Notice	17.07.2025
Bid Closing Date	08.08.2025
Bid Opening	08.08.2025
Evaluation Process	15.09.2025
Display & Communication of the Best Evaluated Bidders	30.09.2025
Contract Award and Signature	05.10.2025

Managing Director.