



INVITATION TO BID UNDER OPEN DOMESTIC BIDDING

Invitation to bid for Procurement for Provision of Gym Services to Fund Staff using the Pay as you Go Model for a period of 3 years (Health and Fitness Tech Services)-NSSF/NCONS/2026-2027/00002

1. The National Social Security Fund has allocated funds to be used for the **Provision of Gym Services to Fund Staff using the Pay as you Go Model for a period of 3 years -(Health and Fitness Tech Services).**
2. The Entity invites your sealed bids for the provision of the above non-consultancy services.
3. Bidding will be conducted in accordance with the open domestic bidding method contained in the Public Procurement and Disposal of Public Assets Act, Cap 205 and the Regulations made under the Act and is open to all bidders.
4. Interested eligible bidders may obtain further information and inspect the bidding documents at the address given below at 8(a) from 08:00am- 05:00pm.
5. The Bidding documents may be obtained by interested bidders on the submission of a written application to the address below at 8(b) and upon sending an email request to procurement@nssfug.org.
6. Bids must be delivered to the address below at 8(c) at or before **18th September 2026** at 11:00am. All bids must be accompanied by a bid securing declaration valid until **30th March 2027**. Late bids shall be rejected. Bids will be opened in the presence of the bidders' representatives who choose to attend at the address below at 8(d) at **18th September 2026** at 11:30am.
7. There shall be no a pre – bid meeting/ site visit. n/a
8. Bidders should note the following:
 - a. Documents may be inspected by sending an email request to procurement@nssfug.org
 - b. Documents will be issued by email following an email request in a above and fulfilling requirements in 3.
 - c. Bids must be delivered to: Head procurement and Disposal Unit, National Social Security Fund, Plot 1, Pilkington road, 13th Floor, southern wing, Procurement office.
 - d. Address of bid opening: Procurement and Disposal Unit meeting room, National Social Security Fund, Plot 1, Pilkington road, 13th Floor, southern wing.

2. The planned procurement schedule (subject to changes) is as follows:

Activity	Date
a. Publish bid notice	27th August 2026
b. Pre-bid meeting, where applicable	n/a
c. Bid closing date	18th September 2026: 11:00am
d. Bid opening date	18th September 2026: 12:15pm
e. Evaluation process	<i>(Within 10 working days from the bid closing date)</i>
f. Display and communication of best evaluated bidder notice	<i>(Within 5 working days from Contracts Committee award)</i>
g. Contract signature	<i>(After expiry of at least 10 working days from display of the best evaluated bidder notice and Attorney General's approval).</i>

Dan Mugura

Head Procurement and Disposal Unit