



Application for employment



National Social Security Fund

**Post Applied for:**

**APPLICATION FOR EMPLOYMENT**

**PERSONAL DETAILS:**

Surname: \_\_\_\_\_

First names: \_\_\_\_\_

Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Date of birth: \_\_\_\_\_

Age: \_\_\_\_\_ Sex: \_\_\_\_\_

Do you have a current driver's license? \_\_\_\_\_

Languages: 1. \_\_\_\_\_(Written/Spoken)



Application for employment

2. \_\_\_\_\_(Written/Spoken)
3. \_\_\_\_\_(Written/Spoken)



Application for employment

**DETAILS OF EDUCATION:**

***Secondary Education (O-level and A-level):***

School	From	To	Qualification

***Higher degree or equivalent***

Institution	From	To	Qualification

**COMPETENCIES (SKILLS, ABILITIES AND CAPABILITIES)**

- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_
- \_\_\_\_\_



Application for employment

**DETAILS OF PAST EXPERIENCE:**

Employer	From	To	Position Held	Description of duties	Salary	Summarize any of your achievements	Reason for Leaving
(Current)							
(Previous) 1.							
2.							
3.							



Application for employment

**PERSONAL REFERENCES:**

List three persons not related to you, who are familiar with your character and qualifications, one of whom should be a current/previous supervisor or lecturer.

Name of Person to Contact	Address	Telephone Number	Email Address
1.			
2.			
3.			

Signature \_\_\_\_\_

Date \_\_\_\_\_